



**Tender for design, supply and installation of
Bamboo Kitchen in NABARD's Office Building,
Near PHED water tank, Bariatu-Booty Road,
Ranchi-834009**

**Jharkhand Regional Office
Near PHED Water Tank
Bariatu- Booty Road, Ranchi- 834009**

Tender Schedule

Date of invitation of tender-	07 August 2024
Last date of submission of tender-	02 PM on 21 August 2024
Date of opening of technical bid-	03 PM on 21 August 2024

NOTICE INVITING TENDER

**Ref. No. NB.JHRO.DPSP/ 32167 /NBOQ/Bamboo Kitchen /2024-25
07 August 2024**

To Prospective bidders

Dear Sir

Tender for “Design, supply and installation of one Bamboo kitchen in NABARD’s office building, Near PHED water tank, Bariatu-Booty Road, Ranchi-834009”.

National Bank for Agriculture and Rural Development (NABARD) invites tender for “**Design, supply and installation of one Bamboo kitchen in NABARD’s office building, Near PHED water tank, Bariatu-Booty Road, Ranchi-834009**”.

Bidders will submit the Tenders in sealed envelopes superscribed with “Tender for Design, supply and installation of one Bamboo kitchen in NABARD’s office building, Near PHED water tank, Bariatu-Booty Road, Ranchi-834009”.

2. Envelope No-01 shall contain:
 - a) Duly filled in Technical bid (Part-I) with every page signed and stamped.
 - b) Power of attorney/authority letter authorizing the person to sign the tender.
 - c) EMD of Rs.12600/- to be deposited with NABARD online in the following A/c :

Name of Account	National Bank for Agriculture and Rural Development
Bank Name	NABARD
Branch Name	Jharkhand RO, Ranchi
IFS Code	NBRD0000002
Account Number	NABADMN38
	(Through NEFT/RTGS only)

Payment receipt / UTR no. shall be enclosed in this envelope. The tenders without EMD shall be rejected outright. No interest shall be paid on the EMD thus collected. EMD of the successful tenderer shall be adjusted with security deposit. Whereas EMD of the unsuccessful bidders will be refunded upon the issuance of work order and acceptance of the same by the successful bidder.

3. Envelope No.02 will contain the Price Bid. Each page of the bid shall be stamped and signed. Both the envelopes shall be enclosed in a separate envelope and submitted to NABARD, Ranchi.
4. Both the envelopes containing technical and price bids will be put inside one envelope and submitted in the tender box kept in 7 th floor in NABARD's office building. Tender shall not contain any condition whatsoever and any conditional tender shall be rejected.
5. Tenders will be **opened on 21 August 2024 in our office** in presence of the representatives of the bidders, whoever are present. If the last date of receipt or opening of the tenders happens to be a holiday for NABARD, then the receipt and opening of the tenders shall be shifted to next working day without change of time and venue.
6. Tenders of only those tenderers will be considered, who are found to be eligible as per the eligibility criteria mentioned elsewhere in this tender document and who have complied with all the requirements of tender document. Price bid of those firms will be opened who fulfil the eligibility criteria.
7. The bids shall remain valid and open for acceptance for 90 days from the date of opening of Price bid. If the tenderer withdraws his tender before the expiry of the said period or makes any modifications in terms and conditions of the tender which are not acceptable to the Bank, then the bank without prejudice to any other right or remedy will be at liberty to forfeit the earnest money.
8. NABARD reserves the right to accept or reject any /all tender/s in part or whole of any firm /firms without assigning any reasons for doing so.
9. Canvassing in connection with tenders is prohibited and the tenders submitted by the tenderer who resort to canvassing will be liable to rejection.
10. NABARD also reserves the right to divide and distribute the work to more than one tenderer at its sole discretion.
11. For any clarification you may please call Shri S. Prusty, AGM, at 8850643225 .

Sd/-

(P. R. Thomas)

Deputy General Manager

**PART-I (TECHNICAL BID)
FORM OF TENDER**

The Chief General Manager

NABARD, Jharkhand Regional office
Near PHED water Tank
Bariatu-Booty Road
Ranchi-835009

Dear Sir

“Tender for Design, supply and installation of one Bamboo kitchen in NABARD’s office building, Near PHED water tank, Bariatu-Booty Road, Ranchi-834009”

I / We have carefully gone through and clearly understood, after visiting the site, the tender document comprising of the Notice Inviting Tender, Form of Tender, Pre- Qualification Criteria, Scope of Work, General Conditions of Contract and Price bid.

I/We hereby offer to design, supply, and install the bamboo kitchen as specified in the scope of work within the time specified, at the rates mentioned in the Price Bid and in accordance with all aspects of the tender terms and conditions.

I/we have deposited an amount of Rs.12,600/- as EMD vide UTR No.-----.

I / We further agree to install the bamboo kitchen complete in all respects within 40 days from the date of work order at the specified location.

I / We agree to pay all applicable Government taxes prevailing from time to time.

I/we hereby agree to abide by and fulfil the terms and conditions of the tender annexed hereto so far as they may be applicable.

Our Bankers are:

i)

ii)

The names of partners of our firm are:

ii)

iii)

Name of the partner of the firm Authorized to sign:

OR

Name of person having Power of

Attorney to sign the contract (certified copy of the Power of Attorney should be attached):

Yours faithfully

Seal and Signature of Tenderer



Minimum Eligibility Criteria for pre-qualification of tenderers

1. The Bidder shall be a manufacturer/ authorised dealer of bamboo kitchen and should have at least three (03) years experience as on 31 March 2024 in Design, manufacturing, and installation of bamboo kitchen for commercial use mostly in office buildings.
2. The firm should have experience of installation of bamboo kitchen in PSU/ FIs and other reputed private organisations.
3. The firm should have successfully carried out works as under in the last 03 years ending 31 March 2024
 - a. Three similar works valuing not less than Rs.3,15,000/- each **or**
 - b. Two similar works valuing not less than Rs.3,80,000/- each **or**
 - c. One similar work valuing not less than Rs.5,04,000/- each.

Note: Certified copies of above work orders/performance certificate should be attached with technical bid as proof and originals may be furnished at the time of technical evaluation.

4. Should have annual turnover of at least Rs.6.3 lakh during each of the last three years ending 31 March 2024. Audited balance sheet should be enclosed.
5. The firm should have a registered office in Jharkhand.
6. The firm should have valid PAN and GSTIN. PAN should have been linked to Aadhar card.

GENERAL CONDITIONS OF CONTRACT

1. The tender is to be submitted in **3 sealed Envelopes**. **Envelope-1** will contain the duly signed & stamped Part-I of the tender document along with documents related to prequalification criteria, and EMD details. **Envelope-2** will contain only the Price Bid/Bill of Quantities (**as per relevant annexure**). Both the Envelope-1 and Envelope-2 are to be put in bigger **Envelope-3**, which should also be sealed and duly superscribed as “Tender for Design, supply and installation of one Bamboo kitchen in NABARD’s office building, Near PHED water tank, Bariatu-Booty Road, Ranchi-834009”.
2. All pages of the PQ/Technical bid document should be duly signed and stamped by the authorised signatory of the applicant, failure of which may lead to disqualification of the bid.
3. The rates quoted by the firm shall be inclusive of all taxes , transportation, insurance, levies etc. and shall remain firm throughout the contract period on account of any reason whatsoever. The Bidder shall quote rates both in figures and words.
4. The whole of materials in the contract shall be supplied by the firm and he shall not directly entrust and engage or indirectly transfer assign or sublet the contract or any part or share thereof or interest therein.
5. The bamboo kitchen will be installed by the bidder at NABARD’s office building at the rate quoted by it within a period of 40 days from the date of issue of work order. Time extension for supply will be granted only due to any force majeure on request of the firm. Penalty @ 0.25 % of the contract amount shall be levied per week for delay in delivery beyond the scheduled time period of 40 days subject to maximum 5 % of the contract amount.
6. Subject to other provisions contained in this clause, NABARD may, without prejudice to his any other right or remedy against the firm in respect of any delay, inferior workmanship, any claims for damages and / or any other provisions of this contract or otherwise, and whether the date of completion has or has not elapsed, by 10 days notice in writing absolutely terminate the contract in any of the cases.
7. All disputes or differences of any kind whatsoever shall at any time arisen between the parties will be referred for adjudication as per arbitration and conciliation Act 1996.
8. The Contractor shall have whole/ sole responsibility for any damage / loss of life and property of NABARD on the part of any employee engaged by the Contractor resulting in any loss to NABARD or any of its clients. The contractor shall take suitable insurance to counter the same and fully compensate NABARD for such damage/loss. The decision of NABARD in this regard shall be final and binding.
9. Applicable TDS/ Income Tax/GST TDS of value of work shall be deducted from the bid.
10. The bamboo kitchen and its all components will be under warranty for 01 year from date of supply including all consumables. **Warranty certificate is to be enclosed** by the bidder. The bidder shall guarantee rectification of the materials in case of any breakdown during the warranty period.

11. Before quoting, the Bidder shall inspect the site, to fully acquaint himself about the type of kitchen , its dimensions, type of material, interior design etc. before quoting the rates.
12. Canvassing in connection with the Tenders is prohibited and the Tenders subjected to canvassing are liable for rejection.
13. The contractor should scrupulously abide by the safety and security & protocol norms as stipulated by NABARD while working in NABARD's premises.
14. Necessary payment will be released to the firm on satisfactory installation of the bamboo kitchen in NABARD's office building at Ranchi. EMD will be retained as security deposit and will be refunded on expiry of the warranty period (to be reckoned from the date of satisfactory completion of the work). It will be interest-free. EMD will be forfeited if the tenderer do not adhere to any of the terms & conditions of the tender.
15. The bidder needs to have necessary permission / license to carry out such bamboo works. The bidder shall take necessary insurance cover for loss and damage caused to the work / property of NABARD and its workman . Third party insurance may be taken for any damage / injury/ loss caused to any third party and the bidder shall be fully responsible for this loss / damage and indemnify NABARD in such case.
16. The bidder will follow all the labour rules, regulations, Contract Labour (Regulation and Abolition Act of 1970), minimum wages Act etc. its amendments, fire fighting norms and safety norms in connection with the work and shall be responsible for any shortcomings , if observed by the statutory authorities .

Seal and Signature of the tenderer

Place

Date

Scope of work

- i. The firm will design, manufacture, supply and install one bamboo kitchen on the terrace in 8th floor of the office building of NABARD at Ranchi. The approximate area of construction will be about 513 sqft.
- ii. The dimensions, colour and interior arrangement of the bamboo kitchen shall be as per relevant standards and be least prone to fire. It should have sufficient ventilation arrangement as is required for a kitchen. Exhaust fan of suitable capacity will be installed. It should be strong, sturdy enough to withstand the wind velocity and rain in the terrace.
- iii. The kitchen will have two windows in the north side and one window in the east side with doors. The entrance to the kitchen will be through the existing glass door of the dining area.
- iv. The roof and false ceiling of the kitchen shall be made up of bamboo. Aluminium/ tin sheet frame will be in between the roof and false ceiling for proper fastening of the system.
- v. A suitable kitchen platform of bamboo shall be prepared. A steel sink of suitable size shall be provided. Steel sheet shall be provided on the platform. Minimum four nos. of 15 A power points shall be provided along the platform for oven, refrigerator, grinder etc.. Five / six bamboo racks with doors shall be provided under the platform for keeping utensils / consumables etc.
- vi. Suitable light fittings and exhaust fan shall be provided inside the kitchen with proper earthing.
- vii. The walls of the kitchen will be made up of treated, finished, round bamboo pieces and the columns be made up of bamboo with steel support wherever required.
- viii. The inside of kitchen should be made in such a way that it can be easily cleaned, should not cause any injury, should not be affected/damaged by water, least prone to fire and aesthetically good. Oil stains should be easily cleanable.
- ix. A sturdy elevated floor will be constructed out of bamboo or fly ash tiles and should be strong enough to withstand the dead and live load of the kitchen. Suitable arrangement for drainage of water should be there.
- x. The structure should be constructed in such a manner that it can be dismantled and reinstalled at any other location.

Seal and Signature of the tenderer

Place

Date

Basic Information

I / Weam / are desirous of participating in the “Tender for Design , supply and installation of one Bamboo kitchen in NABARD’s office building , Near PHED water tank, Bariatu-Booty Road , Ranchi-834009” and submit the following information for your consideration:

Sl. No	Item	Information to be filled in by applicant	
1.	Name of the firm		
2.	Full Address		
3.	Telephone Number: Office / Residence		
	Mobile Number		
	E-Mail address		
4.	Month and year in which the firm / company was formed / incorporated in present name		
5.	i. Number of years in the Business (Enclose relevant Registration certificate/Proof)		
	ii. Constitution of firm viz. Sole Proprietor, Partnership, Pvt. Ltd., Public Ltd., etc.		
6.	Enclose copy of partnership deed, Articles of Association or Affidavit / Registration of sole proprietorship		
7.	i. Annual Turn Over for last Three Years (enclose Audited Balance Sheets to support figures)	Financial Year	Annual Turn-over (In Rs lakh)
		2021-2022	
		2022-2023	
		2023-2024	
	ii. Evidence or proof to be enclosed to support the amounts of yearly turnover	Certificate enclosed for Assessment years	

8.	Full particulars about similar works completed (i.e. work-orders from Organizations / PSUs / Financial Institutions / Banks).	
9.	Whether all documents have been submitted as per tender	
10.	Any other information the applicant might like to give.	
11	Civil suit / litigation, if any	

Other Details of the applicant

Particulars	Information to be filled in by applicant
Name of the Firm/ Agency/Contractor	
Name of the Account Holder	
Registered Address of the Firm	
Name of the Bank's branch and Address	
IFSC Code of the Bank's Branch	
Type of Account(Current/Saving/Cash credit)	
Account Number	
PAN	
GSTIN	
TAN Number	

*Please enclose self-attested copy of cancelled cheque of the bank account

Seal and signature of the tenderer

Place:

Date:

Annexure

List of assignments carried out during last three years

Sr. No.	Name & Location of work (Full address)	Cost of work	Name of the contact person from owner's side for whom work was executed . Contact no. of the contact person/ Email Id of the owner (Mandatory)	Completion period (stipulated)	Whether the work was left incomplete (reasons, if any, for delay in completion of work) or contract was terminated from either side (give full details) Actual completion period	Any other relevant information
1	2	3	4	5	6	7

PRICE BID

“Tender for Design , Fabrication, Supply and Installation of one Bamboo kitchen in NABARD’s office building , Near PHED water tank, Bariatu-Booty Road , Ranchi-834009” .

We.....hereby certify that we are an established firm/ authorised dealer for design , manufacturing with factories atwhich are equipped with raw materials, manufacturing equipment, quality control and testing equipments of all materials and are open to inspection by the representative of NABARD. We hereby offer to supply the following items at the prices indicated below:

Sl. No.	Description of item (1)	Qty in sqft (2)	Rate per sqft (3)	Amount in Figure and words (2 x 3)
1	Design, Manufacture, supply and installation of bamboo kitchen of suitable size with bamboo made walls , roof , false ceiling , floor, kitchen platform and racks . Steel sink, light fittings , exhaust fan, electric power points, and proper water drainage system shall be provided. The kitchen house shall be strong enough to withstand the load of wind and rain pressure, should be well ventilated, least prone to fire and walls shall be waterproof. It should not generate unusual heat inside the kitchen. The kitchen should be constructed as per the scope of work of the tender , complete in all respects with all accessories as per the instruction of the Bank’s officer in NABARD’s office building on Bariatu-Booty Road , Ranchi- 834009 as per relevant IS standard, specification etc.	513		

	<p>The rate shall be inclusive of the cost of design , fabrication, installation, labour charges , taxes , levies , insurance , transportation etc. all inclusive.</p> <p>The structure should be constructed in such a manner that it can be dismantled and reinstalled at any other location.</p>			
2	Annual Maintenance Contract of the Bamboo kitchen for a period of three years from the date of expiry of the warranty period. The rate shall remain unchanged during the entire 3 year period. The AMC will be reviewed each year and shall be continued subject to satisfactory performance.	3 years	Rate per year	
			GST	
			Grand Total	

Note-

- i. The rate should include all taxes, levies, transportation, insurance, labour charges etc. including cost of design, fabrication, and installation at the location, indicated above.**
- ii. The materials will bear an warranty period of one year from the date of delivery of the materials in good condition.**
- iii. GST will be indicated separately.**

Seal and Signature of Tenderer**Name****Designation****Place****Date**